

# SOUTH CAROLINA DEPARTMENT OF INSURANCE



## 2017 INSTRUCTIONS

### HEALTH MAINTENANCE ORGANIZATIONS FEE SCHEDULES

#### READ CAREFULLY – IMPORTANT INFORMATION

**These instructions are provided to assist you in completing your fee and tax return.**

1. The Health Maintenance Organization authorized to write business in the State of South Carolina must pay an **Annual License Fee of \$1,000.00.**
2. Submit one check only per company payable to the South Carolina Department of Insurance.
3. Acceptable payments are by electronic (ACH) checks, credit card or paper checks. Please remit a copy of the printed invoice page if paying by paper check. The invoice amount and the check amount must agree. If they do not, your payment will be rejected. If paying by electronic (ACH) check or credit card, click Proceed to Payment on the invoice page and follow the instructions.

**Annual Fee and Tax returns are due in this Department on or before March 1, 2018.**

Compliance with South Carolina Department of Insurance requirements is the Company's responsibility. **Failure to comply could result in an administrative fine of up to \$30,000.** Your attention is directed to S.C. Code Ann. §§ 38-2-10 and 38-5-130.

**\*\*Refer any questions on premium taxes to Desmond Haygood at [dhaygood@doi.sc.gov](mailto:dhaygood@doi.sc.gov) or to 803-737-6174 or to Angela Davis [adavis@doi.sc.gov](mailto:adavis@doi.sc.gov) or 803-737-6279 or to Sharon Waddell [swaddell@doi.sc.gov](mailto:swaddell@doi.sc.gov) or 803-737-4910\*\***